

IQS

ADMISSION PROCESS AND ENROLMENT

MASTER'S DEGREE &
DUAL MASTER'S DEGREE
ACADEMIC YEAR
2019 - 2020



PERSONA CIÈNCIA EMPRESA
UNIVERSITAT RAMON LLULL

Steps for the Admission and Enrolment Process

To apply for admission to one of our master's degree programs, we need a series of documents so that your admission can be assessed.

1 Online pre-registration



The pre-registration process is done online through the IQS website www.iqs.edu/en/online-preregistration-master

The first step is to create an account with your username and password. With this information, you can check the status of your application at any time.

Documentation to upload

- Transcript of records with average grade in a scale 0-10.
- 1 color ID photo with white background.
- Photocopy of valid ID card (or passport) on both sides.
- Document accrediting the requested English level to follow the Master (see section "required language").
- €100 fee for application assessment (refundable in case of not being admitted).

During the process, you will be required to pay 100 Euros for the dossier opening and processing, which you will be able to confirm by credit card. This amount will be returned only when the student is not admitted by IQS.

If your access studies have been completed outside of the European Union, you will have to provide a letter issued by the university where you have completed your studies, confirming that the gained degree is official and gives you access to an Official Master's Degree in your home country.

At the end of the pre-registration application, the pre-registration platform will inform you of the correct reception of the required documentation.

The Admissions Commission will study your application and, if it is favorable, we will send you an admission letter together with the instructions so you can proceed to the seat reservation and the enrolment procedure.

For any additional information, contact with: secretaria@iqs.edu

2 Admission Confirmation



Once the study of your candidacy is resolved by the Admissions Committee, IQS will inform you of your admission through email in a maximum term of 15 days from the day you confirmed the pre-registration procedure online. During this period, IQS will also contact you in case you need to take any previous complement training program.

In case of admission, the enrolment will remain conditioned on the fulfillment of all the necessary requirements.

3

Seat Reservation (pre-enrolment)



The seat reservation is mandatory and guarantees the reservation in the chosen Master's degree program.

Once you have been admitted, within 15 days, you will have to proceed to the seat reservation payment from the online pre-registration platform by credit card. (\$3.000 for the Master in Global Entrepreneurial Management and €1.000 for the other masters).

The seat reservation payment does not represent any additional cost, since it will be deducted from the total tuition fees once the enrolment is done.

The seat reservation fee is returned only if the student does not meet the IQS access requirements. Once the seat reservation payment is confirmed, you will receive by email the assigned day and time to formalize the enrolment in person at IQS.

4

Enrolment



The enrolment starts on July 15th 2019. The enrolment has to be done in person and by the student or, exceptionally, by a direct family member.

Documentation to submit for the enrolment:

- Certified copy of the official University Diploma or an official certificate confirming you have paid the corresponding tax and fees for the issuing of the official Diploma.
- Official transcript of your records showing the average grade in a scale 0-10.
- Document accrediting the required English level to follow the Master's degree program (see "required language" section).

If you choose the direct debit payment option, you will be asked to submit the original document of the Direct debit mandate form ("SEPA") filled out and signed by the bank account holder. You will find this "SEPA" document in the admission and enrolment process section of the IQS website.

This payment method will not be available for students living outside of Spain, nor for the students of the Master in Global Entrepreneurial Management.

If you think you will not be able to present some of the required documents, we would appreciate if you could contact IQS General Secretariat at Tel. (34) 932 672 001.

 You will not be able to do the enrolment if you do not provide all the requested documentation

Idioma requerido

To complete any of the IQS Master's degree program, a B2 level in English is required, except for the Masters in Global Entrepreneurial Management, which requires a TOEFL 80 (Internet Based Score) or the equivalent in IELTS or TOEIC. You must provide an accreditation document confirming the English level at the time of pre-registration.

If you do not have any official language certificate, you can take the IQS level test, which will take place in the same institution on June 28th and September 6th at 09.00 h. Choose the date and inform the Secretariat General IQS.

For the Master in Global Entrepreneurial Management you always have to provide the official level accreditation. If you are already a student at IQS, you do not need to submit this language certificate.

Relevant equivalents to a B2 level of English:

	Cambridge	First Certificate in English (FCE)
TOEFL		61-79
IELTS		5.0/5.5/6.0
Trinity Grades		7,8,9



Tuition fees and payment methods



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Tuition fees

The credit price varies between €199 and €238 (except for the Master in Global Entrepreneurial Management, since is taught in three different universities).

For more information on your Master's price, please contact with admissions@iqs.edu

Payment methods

Single payment

- Through a payment document, which is not a direct debit option payment, generated during the enrolment process and that you will be able to pay via the following options:
 - Online, ATMs or downloading the App, it will be necessary to be a client and have the online banking services of any of the following financial entities hired: CaixaBank, Banco Santander and Banco Sabadell.
 - By credit card through the Caixabank website www.caixabank.es
 - In person, you will have to bring the payment document generated during the enrollment and showing the barcode and CPR code (stands for "collection procedure code") in any of the following financial entities: CaixaBank, Banco Santander, Banco Sabadell and Caixa d'Enginyers.

Installment payment

- A first payment, corresponding to a 37% of the total amount of the tuition fee in which the reservation of the seat reservation is discounted.
- Nine postponed payments due on the 5th of each month. This payment method is by direct debit and has an 8% surcharge on the deferred amount.

If you choose the direct debit payment method, you will have to submit the **original** direct debit mandate document ("SEPA") at IQS General Secretariat. You will find the "SEPA" document in the admission and enrolment process section of the IQS website.

This payment method will not be available for students living outside of Spain or for the students of the Master in Global Entrepreneurial Management.

i You will not be able to take this option if you do not bring the original SEPA document duly completed at the time of enrolment.

Once the enrolment is confirmed, any modification on the same that generates an additional cost, will have to be paid in a single payment, without splitting.

See more information on scholarships and funding on the following link:

www.iqs.edu/en/degrees/grants-and-assistance



For those who proceed to the payment from outside of Spain, you will have to make it through Flywire: www.flywire.com/pay/iqsland

Contact for Master's Degree

IQS Admissions

For more information on any of our Masters programs:

admissions@iqs.edu

Tel. (34) 932 672 020

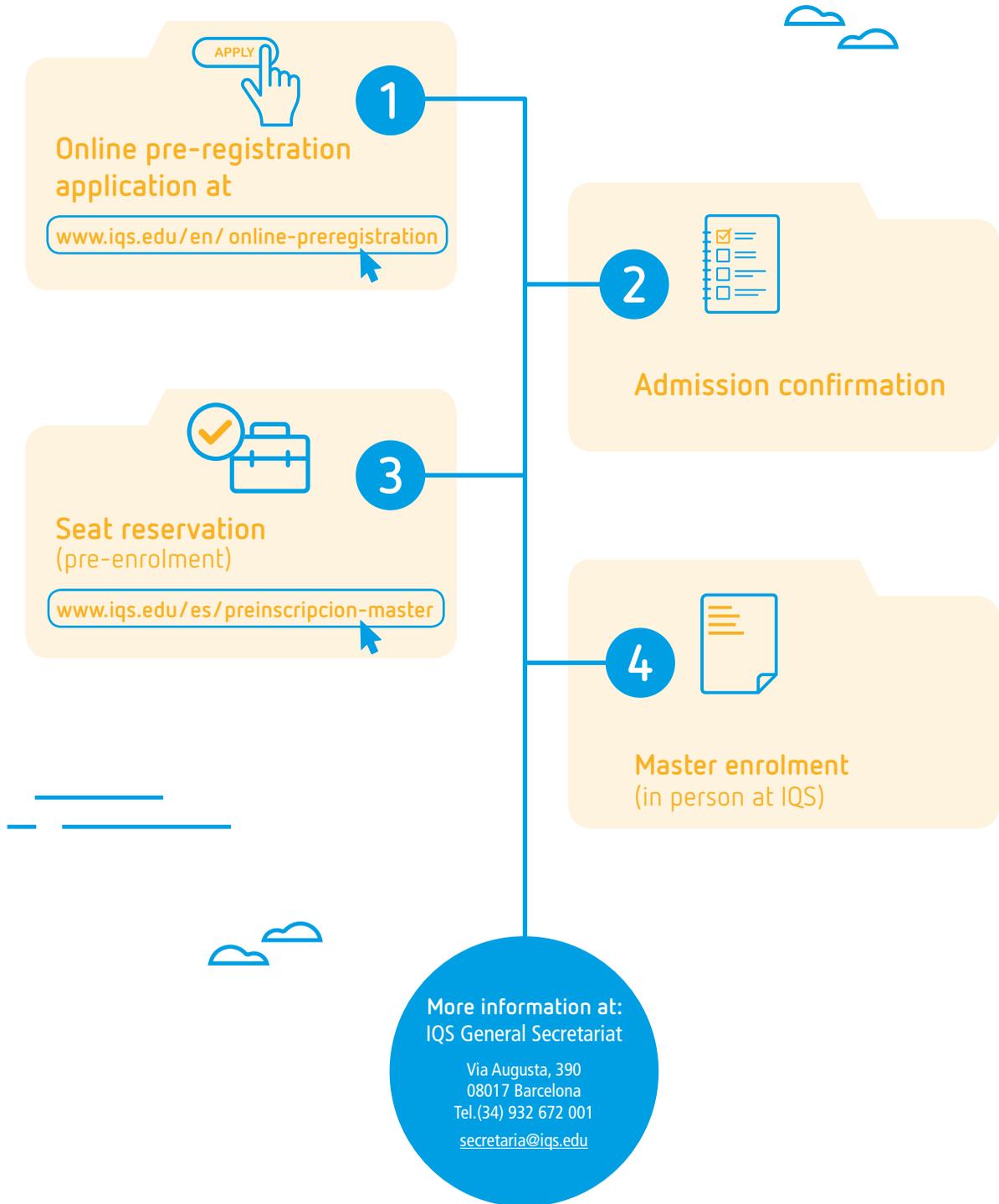
IQS General Secretariat

For questions related to the admission and enrollment process:

secretaria@iqs.edu

Tel. (34) 932 672 001

Admission Process and Enrolment /



IQS UNIVERSITY PROGRAMS

Degrees

SCHOOL OF ENGINEERING

Undergraduate Programs

- Biotechnology
- Pharmacy
- Industrial Engineering Technology
- Chemistry
- Chemical Engineering

Graduate Programs

- Analytical Chemistry
- Pharmaceutical Chemistry
(entirely in English)
- Materials Science and Engineering
- Chemical Engineering
- Industrial Engineering
- Bioengineering
- Postgraduate Program in Biotech
and Pharmaceutical Industry*
(entirely in English)

PhDs

- Bioengineering
- Chemistry and Chemical Engineering

SCHOOL OF MANAGEMENT

Undergraduate Programs

- Business Administration and Management
(gradual Spanish-English)
- Business Administration and Management
(entirely in English)
- Marketing*
(with double international undergraduate degrees)

Graduate Programs

- Global Entrepreneurial Management
(entirely in English)
- International Marketing in a Digital Environment
/ International Marketing & Sales Management
(entirely in English)
- Auditing and Management Control
- Wealth and Financial Management
- Industrial Business Management
(entirely in English group or Spanish group)

PhDs

- Business and Territorial Competitiveness,
Innovation and Sustainability (CETIS)

UNDERGRADUATE DUAL PROGRAMS

- Biotechnology + Business Administration
- Industrial Engineering Technology + Business
Administration
- Chemistry + Business Administration
- Chemical Engineering + Business Administration
- Chemistry + Chemical Engineering

GRADUATE DUAL DEGREE PROGRAMS

- IQS School of Engineering Masters + Master's
Degree in Industrial Business Management
- Master's Degree in Industrial Engineering +
Master's Degree in Materials Science
and Engineering
- Master's Degree in Chemical Engineering
+ Master's Degree in Industrial Engineering

*IQS own Degree Program

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www.iqs.edu



Campus of
International
Excellence



Engineering
Accreditation
Commission

Chemical Engineering and Industrial
Engineering Programs, accredited by
the Engineering Accreditation Com-
mission of ABET



All IQS School of Manage-
ment programs are accred-
ited by the AACSB (Assoc-
iation to Advance Collegiate
Schools of Business, USA)



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