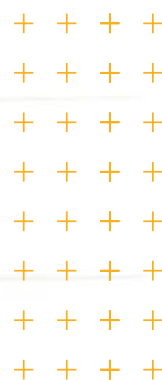


# IQS

ADMISSION  
AND ENROLMENT  
PROCESS

MASTER'S AND  
DUAL MASTER'S  
DEGREES



PERSONA CIENCIA EMPRESA  
UNIVERSITAT RAMON LLULL

# Stages of the admission and enrolment process

To request admission in our master's degrees, we need to have a series of documents to correctly assess your application.



## 1

### Online pre-registration

You can pre-register online through our website [www.iqs.edu/en/online-preregistration-master](http://www.iqs.edu/en/online-preregistration-master)

The first step is to create a user account and password.

With these credentials you can check the status of your application at any time.

If you are already an IQS student, you must do the pre-registration directly through our SIGMA programme and you are exempt from the payment.

### Documentation to upload

- Academic transcript with grade point average (0-10).
- 1 ID Photography in colour and a white background.
- Copy of valid ID (or passport), both sides.
- Document that accredits the necessary level of English to attend the master's degree (see the "required language" section).

If you have taken your studies that provide access to the Master's Degree outside the European Union, you must provide a letter issued by your university that confirms that the title you have achieved is official and provides you access to an Official Master's Degree in that country.

You must pay a €100 Euro application and processing fee during the application. If you prefer, you can make the payment online with a credit card. This amount will only be returned if you are not admitted by IQS. All applicants have the right to withdraw as established in the legal terms and conditions\*.

Upon finishing the pre-registration, you can print a confirmation which will show your personal information, the study option requested and the amount paid.

The Admissions Committee will then assess your application. If the coordinator considers it suitable, you will be contacted to have an interview. If admitted, you will receive a letter with the decision, as well as the instructions to continue with the seat reservation and the registration procedure.

For any additional query you can contact: [secretaria.matricula@iqs.edu](mailto:secretaria.matricula@iqs.edu)

## 2

### Confirmation of admission

IQS will inform you by email of the decision of your admission within 15 days after online pre-registration.



# 3

## Seat reservation (pre-enrolment)



You must reserve your seat to ensure your place in your selected Degrees.

Once you have received the admission decision, you must pay the seat reservation within 2 weeks on the online pre-registration platform using a credit card (\$3,000 for the Master in Global Entrepreneurial Management and €1,000 for the other Master's programmes).

Students who are making the payment from outside Spain must do so through Flywire: [www.flywire.com/pay/iqsland](http://www.flywire.com/pay/iqsland)

Reserving a seat does not imply an additional cost, as the payment is discounted from the total cost of the enrolment\*.

Once you have made the payment for the seat reservation, we will send you the registration conditions. Once you have finished the course, you must send the complete official study certificate and the title of your studies, or the temporary degree confirmation, to [secretaria.matricula@iqs.edu](mailto:secretaria.matricula@iqs.edu) so that we can proceed to the conditional enrolment which is contingent on presenting the original documentation in IQS. During the 1<sup>st</sup> week in October, you must present the original documentation in the General Secretariat so that we can proceed to confirming the enrolment.

# 4

## Enrolment

Conditional enrolment starts on 1 June. Applicants who did the conditional online enrolment must present the original documentation in person no later than the 1<sup>st</sup> week of October.



### Documentation required for enrolment

- Certified copy of the access title or the receipt of title
- Official, original academic transcript that includes the grade point average on a 0-10 scale
- Original document that accredits the necessary level of English to attend the master's degree (see the "required language" section)
- If you have attended your studies outside the EU, the letter from your university which confirms the official status of your studies

If you decide to pay via direct deposit, you must submit the original bank transfer order and "SEPA" direct debit filled in and signed by the bank account holder. You will find "SEPA" on the IQS website in the admission and enrolment process section. This payment method will not be available for students who do not have a Spanish current account, or for the students of the Master in Global Entrepreneurial Management.

If you anticipate that you will not have a document available, we kindly ask that you contact the IQS General Secretariat at Tel.: (+34) 93 267 20 01.

**! You will not be able to continue with your enrolment if you do not provide all the requested documentation**

### Required language

To attend any of the IQS Masters, you must accredit a B2 level of English, except the Master in Global Entrepreneurial Management, which requires a TOEFL 80 (Internet Based Score) or the equivalent in IELTS or TOEIC. You provide provide an accreditation document when doing the pre-registration.

If you do not have an official title, you can take the IQS language level test which will take place in the institution on 28 June, and 6 and 30 September at 9:00 am. To be able to take the exam, you must inform the IQS General Secretariat of the day you choose to take this test.

The IQS level test is not available for students who want to study the Master In Entrepreneurial Management. In this case, you must provide an official document that accredits the level of English. If you are an IQS student, you are exempt from presenting this certificate.

### Relevant equivalents to B2 Level of English

Cambridge	First Certificate in English (FCE)
TOEFL	61-79
IELTS	5.0/5.5/6.0
Trinity Grades	7,8,9



# Enrolment fee and payment methods

## Enrolment fee

The price per credit varies between €199 and €238 (except for the Master in Global Entrepreneurial Management, as it is taught in three universities).

For more information about the price of your master, check [admissions@iqs.edu](mailto:admissions@iqs.edu)

## Form of payment

### Students from Spain

#### Single payment

Payment not through a direct debit bank order which can be done:

- Online, at the bank or through Apps of the bank entity, with the following banking entities: CaixaBank, Banco Santander or Banco Sabadell. You must be signed up for their online banking services.
- With a credit card, through the CaixaBank website [www.caixabank.es](http://www.caixabank.es)
- In person, at any of the following financial entities: Banco Santander, Banco Sabadell or Caixa d'Enginyers. In this case you must submit the document generated by the enrolment with the bar code and Payment Procedure Code.

#### Payment in instalments:

##### Through bank transfers:

- A first payment, equal to 37% of the total enrolment fee. The seat reservation payment will be deducted from this amount.
- 9 instalment payments due on the 5<sup>th</sup> day of each month.
- If you decide to pay in instalments, **you must present the original document of the "SEPA" direct debit order.**

### International students and students from the MGEM

#### Single payment

Payment not through a direct debit bank order which can be done:

- Online, at the bank or through Apps, with the following banking entities: CaixaBank, Banco Santander and Banco Sabadell. You must be signed up for their online banking services.
- With a credit card, through the CaixaBank website [www.caixabank.es](http://www.caixabank.es)
- In person, at any of the following financial entities: Banco Santander, Banco Sabadell and Caixa d'Enginyers. In this case you must submit the document generated by the enrolment with the bar code and Payment Procedure Code.
- If you make the payment outside of Spain, you must use Flywire: [www.flywire.com/pay/iqsland](http://www.flywire.com/pay/iqsland)



**Individuals who are making the payment from outside Spain must do so through Flywire: [www.flywire.com/pay/iqsland](http://www.flywire.com/pay/iqsland)**

### Master's Degrees Contact Info

#### IQS Admissions

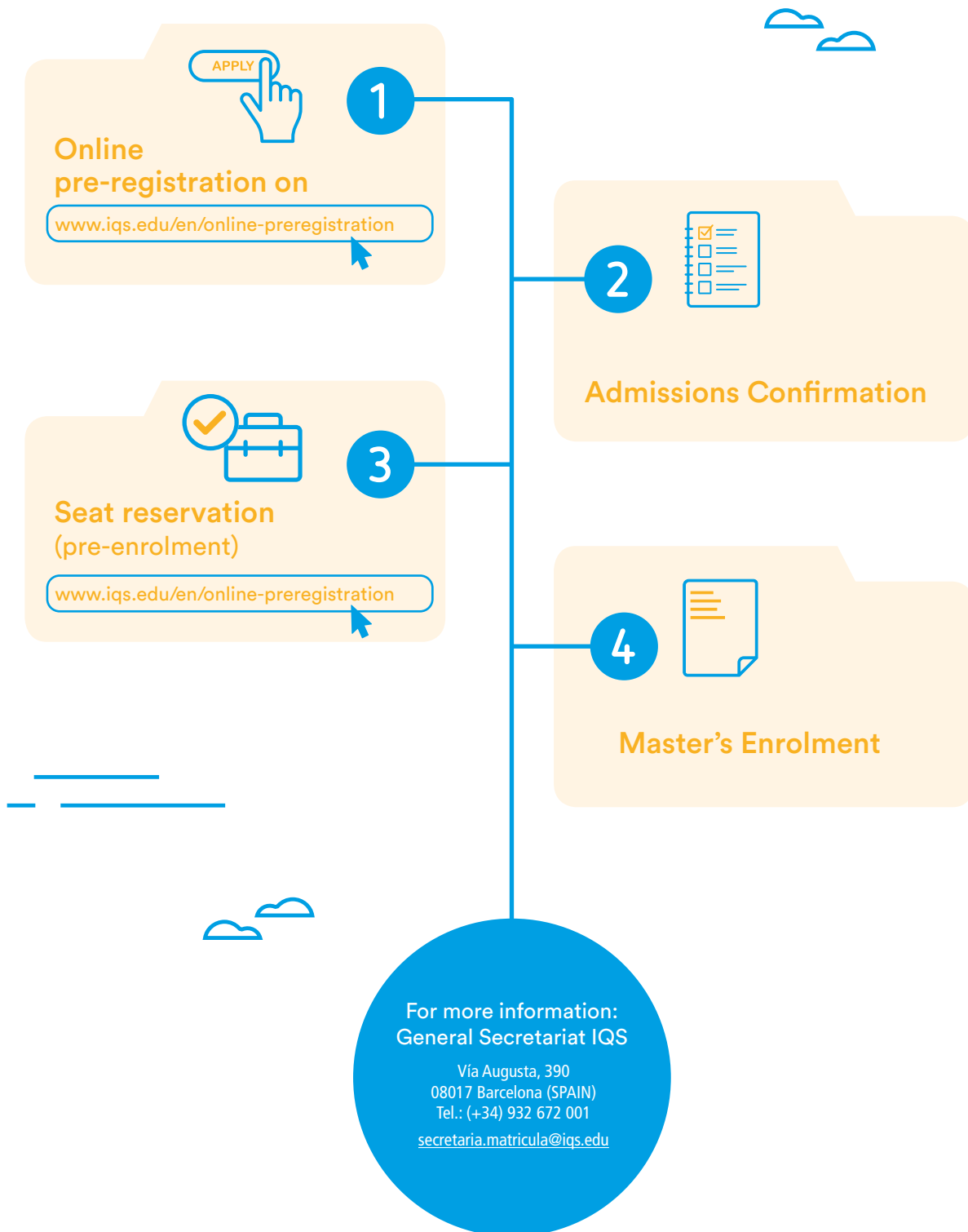
For more information about the programmes:  
[admissions@iqs.edu](mailto:admissions@iqs.edu) | Tel.: (+34) 932 672 020

#### General Secretariat of IQS

For questions related to the admissions and enrolment process:  
[secretaria.matricula@iqs.edu](mailto:secretaria.matricula@iqs.edu) | Tel.: (+34) 932 672 001

**\*RIGHT TO WITHDRAW** during the Admissions and Enrolment Process stages: With regard to the processes and associated payments mentioned above, the interested parties can exercise their legal right to withdraw as set forth in the General Law for Consumer and User Defence. For these purposes, applicants have a period of fourteen calendar days from the date of paying for the corresponding process, without the need to justify the decision and without penalties or fees of any nature. In this case, all money paid for the associated cost will be returned in full. Exercising your right to withdraw is not subject to the delivery of a specific printout. However, you may use the form which can be requested from the General Secretariat. To exercise this right, an applicant simply needs to send the document addressed to the General Secretariat of the IQS (email addressed to [secretaria.matricula@iqs.edu](mailto:secretaria.matricula@iqs.edu)), expressly including their personal information, the pertinent details regarding their application and their decision to exercise their right to withdraw. By exercising your right to withdraw within the established period, IQS will return the amounts received to the student within a period of fourteen calendar days through the same method used by the student in making the corresponding payment or transfer.

# Admission and enrolment process



# IQS University Programmes

## Degrees

### SCHOOL OF ENGINEERING

#### Undergraduate Programmes

- Biotechnology
- Pharmacy
- Industrial Technologies Engineering
- Chemistry
- Chemical Engineering

#### Graduate Programmes

- Analytical Chemistry
- Pharmaceutical Chemistry  
(entirely in English)
- Materials Science and Engineering
- Industrial Engineering
- Chemical Engineering  
(entirely in English)
- Bioengineering

#### Postgraduate Programme

- Biotech and Pharmaceutical Industry\*

#### PhDs

- Bioengineering
- Chemistry and Chemical Engineering

### DUAL UNDERGRADUATE PROGRAMMES

- Biotechnology + Business Administration
- Industrial Engineering Technology  
+ Business Administration
- Chemistry + Business Administration
- Chemical Engineering + Business  
Administration
- Chemistry + Chemical Engineering

### SCHOOL OF MANAGEMENT

#### Undergraduate Programmes

- Business Administration and Management  
(gradual Spanish-English)
- Business Administration and Management  
(entirely in English)
- Marketing  
(with double international undergraduate degrees)

#### Graduate Programmes

- Global Entrepreneurial Management  
(entirely in English)
- International Marketing in a Digital Environment  
/ International Marketing & Sales Management  
(entirely in English)
- Auditing and Management Control
- Wealth and Financial Management
- Industrial Business Management  
(group entirely in English or Spanish group)

#### PhDs

- Business and Territorial Competitiveness,  
Innovation and Sustainability (CETIS)

### DUAL GRADUATE PROGRAMMES

- IQS School of Engineering Masters + Master's  
Degree in Industrial Business Management
- Master's Degree in Industrial Engineering  
+ Master's Degree in Materials Science  
and Engineering
- Master's Degree in Chemical Engineering  
+ Master's Degree in Industrial Engineering

\*IQS own Degree Programme

Via Augusta, 390 · 08017 Barcelona (SPAIN)

Tel.: (+34) 932 672 020

comunicacioniqs@iqs.edu

[www.iqs.edu](http://www.iqs.edu)



**Aristos  
Campus  
Mundus**

**Campus de  
Excelencia  
Internacional**



Engineering  
Accreditation  
Commission

Chemical Engineering and Industrial  
Engineering Programmes, accredited by the  
Engineering Accreditation Commission of ABET



All IQS School of Management Programmes  
are accredited by the AACSB (Association  
to Advance Collegiate Schools of Business, USA)



PERSONA CIENCIA EMPRESA  
UNIVERSITAT RAMON LLULL